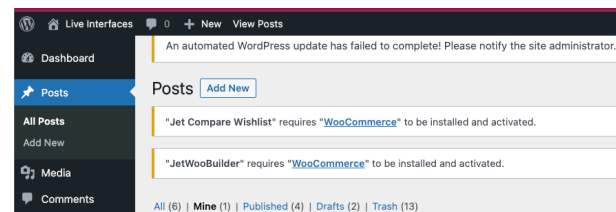




# Brief tutorial for your Live Interface Submission on Wordpress

1 First of all, you have to “Add new” Post. →



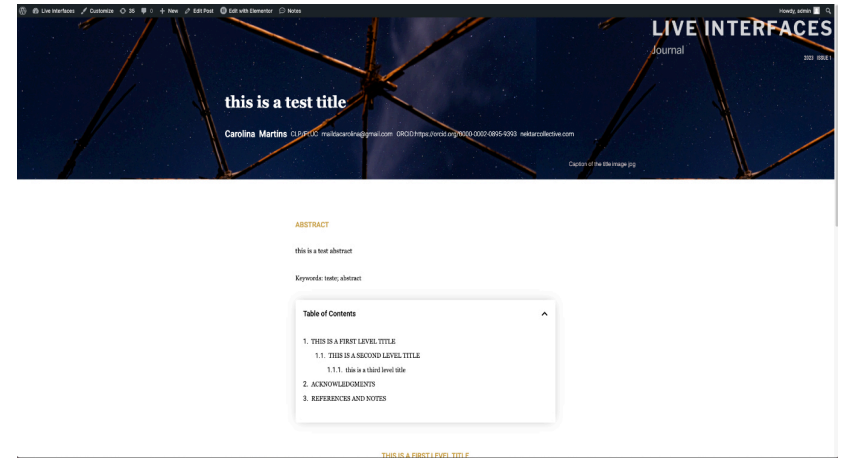
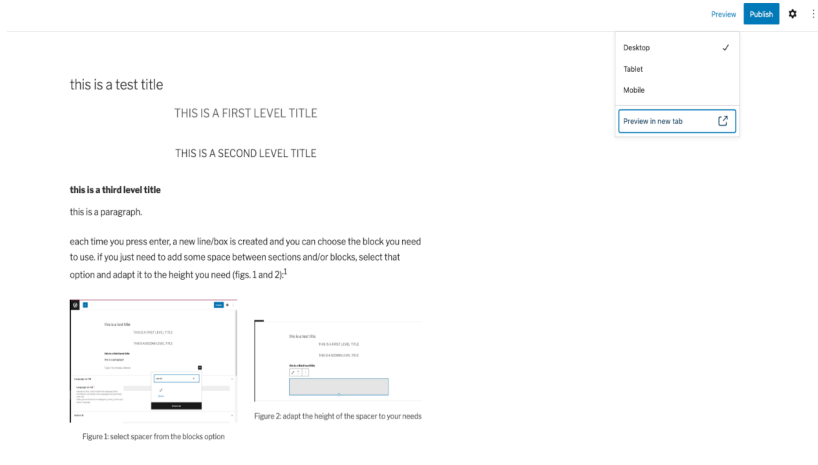
2 Then, please fill in the fields that are below the text editor.  
(Except the fields “Language”, “Volume”, “Issue”, “DOI”, “ISSN” and “Copyright” that will be filled by us.)

 	<b>Affiliation</b> <b>Affiliation</b> optional field, used to define institutional affiliation Name: affiliation	<b>Date</b> <b>Date *</b> mandatory field, used to define the date of the contribution's version - DD-MM-YYYY Name: date
<b>Text editor</b>	<b>Abstract</b> <b>Abstract *</b> mandatory field, used to define the abstract of the contribution; it should be no longer than 100 words Name: abstract	<b>Version</b> mandatory field, used to define the document version using decimal numbers Name: version
<b>Language: en-GB</b> <b>Language: en-GB *</b> mandatory field, used to define the language of the contribution, according to the lists (https://www.w3schools.com/tags/ref_country_codes.asp) Name: language	<b>Keywords</b> <b>Keywords *</b> mandatory field, used to define keywords, indexable by search engines like, e.g., Google Scholar Name: keywords	<b>DOI</b> <b>DOI</b> optional field, used to define the doi link of the contribution Name: doi
<b>Author ID</b> <b>Author name *</b> mandatory field, used to define the first name Name: author-name	<b>Volume</b> <b>Volume *</b> mandatory field, used to define the journal volume Name: volume	<b>ISSN</b> <b>ISSN</b> optional field, used to define the ISSN Name: issn
<b>Author surname *</b> mandatory field, used to define the first name Name: author-surname	<b>Issue</b> <b>Issue *</b> mandatory field, used to define the journal issue Name: issue	<b>Copyright</b> <b>Copyright licence</b> mandatory field, used to characterise the copying licence Name: copyright-licence
<b>ORCID</b> optional field, used to define the ORCID identifier Name: orcid		<b>Copyright URL</b> optional field, used to define the address of the license Name: copyright-url
<b>Author email</b> optional field, used to define the contact address Name: author-email		<b>Other credits</b> <b>data: Person name 1</b> optional field, used to define the name of the intervenient(s) Name: data
<b>Author website</b> optional field, used to provide the author's website Name: autor-website		<b>tag: Role name 1</b> optional field, used to define the name of the function performed Name: tag

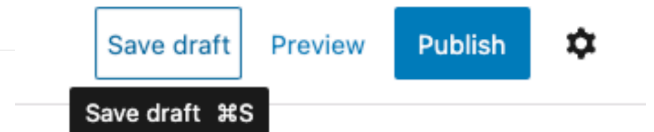
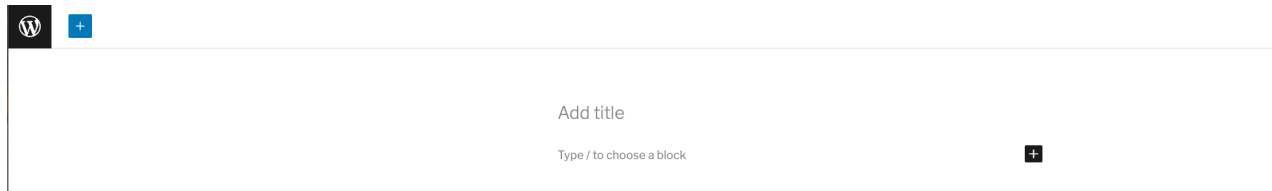
In “Other credits” you can credit someone that made a video or any other particular piece that you are using in your submission. Let us know if you have more than one, as we can change the template.



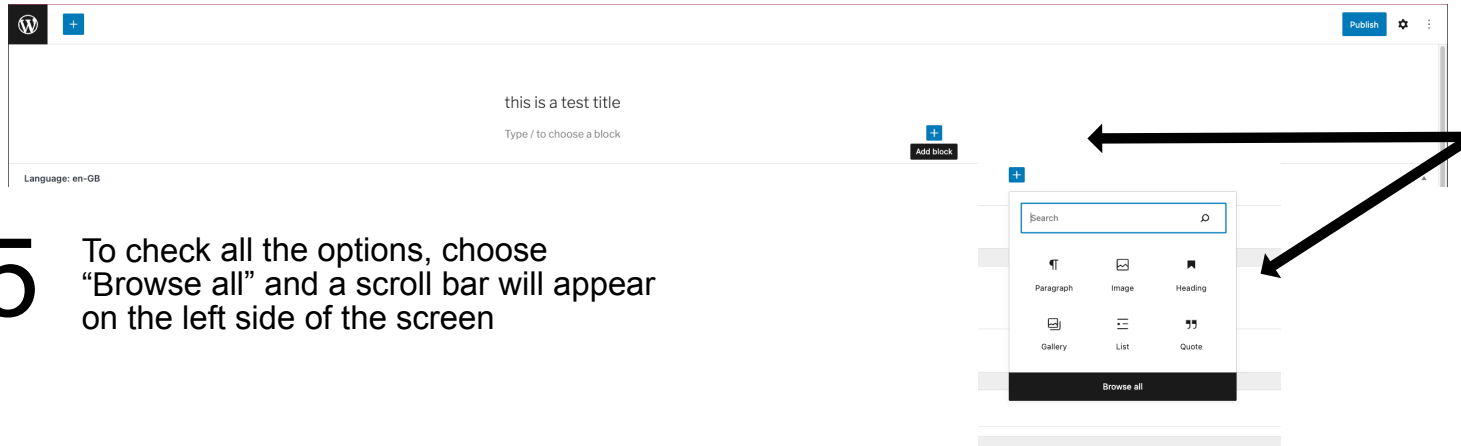
**3** Your name, affiliation, email address, ORCID and website will automatically appear on the top of the page, as well as the abstract and keywords. You can keep track of your page by going to the preview option on the top right corner:



**4** Add the title of your submission. You can "Save draft" whenever you want. Please don't attempt to "Publish" your work. We will do it at the end.



**5** To check all the options, choose “Browse all” and a scroll bar will appear on the left side of the screen



To add a paragraph click on “Add block” and choose the paragraph option

**6** Follow the same process each time you need to add a Heading, Image, Audio, Video, HTML, ...

You may have to select other on that particular block, as happens with the heading, where you can choose the heading size and the text alignment, for instance.

